

Model Form 'A'
See rule 3(1)

To,
The State Public Information Officer/State Assistant Public Information Officer
----- (Name of the office with address)

1. Full name of applicant.
2. Address.
3. Particulars of information required-
 - a. Subject matter of information*
 - b. The period of which the information relates**
 - c. Description of the information required***
 - d. Whether information is required by post or in person (the actual postal charges shall be include in additional fee)
 - e. In case by post (Ordinary, Registered or Speed Post)

Place;

Date;

Signature of the applicant.

- * Board category of the subject is indicated (such as grant/Government Land/Service Matters/Licenses etc.).
- ** Relevant period for which information is required to be indicated.
- *** Specific details of the information are required to be indicated.

ACKNOWLEDGEMENT

Received your application datedvide diary No
dated.....

(Name of the Department/Office)
Signatures of State Public Information Officer/
State Assistant Public Information Office

Application Fee.-An application under sub-section (1) of Section 6 of the Act shall be accompanied by a fee of rupees ten and shall ordinarily not contain more than five hundred words, excluding annexures, containing address of the Central Public Information Officer and that of the applicant:

Provided that no application shall be rejected only on the ground that it contains more than five hundred words.

The Centre RTI Rules, 2012

Fees for providing information; -

- (a) rupees two for each page in A-3 or smaller size paper;
- (b) actual cost or price of a photocopy in large size paper;
- (c) actual cost or price for samples or models;
- (d) rupees fifty per diskette or floppy;
- (e) price fixed for a publication or rupees two per page of photocopy for extracts from the publication;
- (f) no fee for inspection of records for the first hour of inspection and a fee of rupees 5 for each subsequent hour or fraction thereof; and
- (g) so much of postal charge involved in supply of information that exceeds fifty rupees.

Exemption from Payment of Fee.-No fee under rule 3 and rule 4 shall be charged from any person who, is below poverty line provided a copy of the certificate issued by the appropriate Government in this regard is submitted alongwith the application.

Mode of Payment of fee.-Fees under these rules may be paid in any of the following manner, namely:-

office में सीनरेश कुमा से सरकारी रकम में ।

- (a) in cash, to the public authority or to the Central Assistant Public Information Officer of the public authority, as the case may be, against a proper receipt; or
- (b) by demand draft or bankers cheque or Indian Postal Order payable to the Accounts Officer of the public authority; or
- (c) by electronic means to the Accounts Officer of the public authority, if facility for receiving fees through electronic means is available with the public authority.

सूचना का अधिकार (RTI)

: RTI विषय से सम्बन्धित किसी भी जानकारी के लिये परसकार निम्न अधिकारी से सिला सकते हैं:

DR. M.K. JAIN

ASPIO

& Head, Dept. of Commerce

(Near Room No. 205, 1st Floor)

JVMARR College, Ch. Dada

CONTACT No. 9812279178

Timings: 9 AM - to - 2.30 P.M

(उपरोक्त अवधि दौरान रनाती कक्षा डोने
ही स्थिति में टी कापको RTI परामर्श दिया
जा सकेगा।

RTI सम्बन्धी कुछ सूचनाएं, Channel Gete
के साथ लगे 'सूचना पत्र' पर भी परकीत की
गई हैं।